

Gift Agreement Form - Sample

Donor _____ Date _____

Address _____

Description of material donated:

Information concerning the material or donor which would be helpful in organizing and cataloging this material:

This Gift Agreement transfers legal title of the gift to the XYZ Public Library.

Unrestricted gift _____

Restrictions (please specify) _____

I have read the gift policy provisions of the XYZ Public Library and agree that they are acceptable.

Donor signature: _____ Date _____

Accepted for the Library by (Library director signature):

_____ Date _____

For restricted gifts only:

President of Library Board signature _____

Date _____

Secretary of Library Board signature _____

Date _____

Date of Board Approval _____